

**Finance and Facilities Committee  
Meeting Minutes  
November 2024**

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A meeting of the Finance and Facilities Committee of the Board of Trustees was held on Tuesday, November 19, 2024.

Committee members present: Tim Huebsch, Chair; Jay Cowles, Jerry Janezich, Jacqueline Johnson, Jana Johnson, and Roger Moe.

Committee members absent: None

Other board members present: Dawn Erlandson, Jim Grabowska, Kathy Sheran, George Soule, and Cheryl Tefer.

Staff present: Scott Olson, Chancellor; Bill Maki, Vice Chancellor for Finance and Facilities

Meeting materials and audio recordings are available on the [Board of Trustees website](#).

Committee Chair Huebsch called the meeting to order at 1:19 p.m.

**Agenda Item 1: Approval of the Meeting Minutes for October 15, 2024**

Committee Chair Huebsch asked if there were any changes or amendments to the minutes, then asked for a motion. Trustee Cowles made the motion and Trustee Jacqueline Johnson provided a second.

A roll call vote was conducted. The vote was as follows:

Jay Cowles	Aye
Tim Huebsch	Aye
Jerry Janezich	Aye
Jana Johnson	Aye
Jacqueline Johnson	Aye
Roger Moe	Aye

The committee voted to approve the minutes.



**Agenda Item 2: Contracts Requiring Board Approval:**

There were 4 contracts on the agenda for approval. Committee Chair Huebsch asked Vice Chancellor Maki to present the contracts for review.

Committee Chair Huebsch asked committee members to consider the following recommended committee motion for **Agenda Item 2a: Beverage Pouring Rights Agreement, Minnesota State University, Mankato:**

*The Finance and Facilities Committee recommends that the Board of Trustees authorize the Chancellor or the Chancellor's designee to enter into a contract with Gillette Pepsi Company with a total contract value not to exceed \$5,000,000 and a term of 10 years, establishing an exclusive beverage income agreement. The Committee further recommends that the Board of Trustees direct the Chancellor or the Chancellor's designee to execute all necessary documents to formalize this agreement.*

Trustee Cowles made the motion and Trustee Moe seconded. A roll call vote was conducted. The vote was as follows:

Jay Cowles	Aye
Tim Huebsch	Aye
Jerry Janezich	Aye
Jana Johnson	Aye
Jacqueline Johnson	Aye
Roger Moe	Aye

The committee voted to approve the recommended motion.

Committee Chair Huebsch asked committee members to consider the following recommended committee motion for **Agenda Item 2b: Stadium Dome Replacement Construction, St. Cloud State University:**

*The Finance and Facilities Committee recommends that the Board of Trustees authorize the Chancellor or the Chancellor's designee to enter into a construction contract with Ebert Construction not to exceed \$2,500,000 to do this scope of work. The Committee further recommends that the Board of Trustees direct the Chancellor or the Chancellor's designee to execute all necessary documents to formalize this agreement.*

Trustee Janezich made the motion and Trustee Cowles seconded. A roll call vote was conducted. The vote was as follows:

Jay Cowles	Aye
Tim Huebsch	Aye
Jerry Janezich	Aye
Jana Johnson	Aye
Jacqueline Johnson	Aye
Roger Moe	Aye

The committee voted to approve the recommended motion.

Committee Chair Huebsch asked committee members to consider the following recommended committee motion for **Agenda Item 2c: Enterprise IT Agreement, System Office:**

*The Finance and Facilities Committee recommends that the Board of Trustees authorize the chancellor or the chancellor's designee to amend the inter-agency contract with Minnesota IT Services, not to exceed \$35,000,000 and with a total term of eight years for the purposes of providing IT Services. The Finance and Facilities Committee further recommends that the Board of Trustees directs the chancellor or his designee to execute all necessary documents.*

Trustee Janezich made the motion and Trustee Cowles seconded. A roll call vote was conducted. The vote was as follows:

Jay Cowles	Aye
Tim Huebsch	Aye
Jerry Janezich	Aye
Jana Johnson	Aye
Jacqueline Johnson	Aye
Roger Moe	Aye

The committee voted to approve the recommended motion.

Committee Chair Huebsch asked committee members to consider the following recommended committee motion for **Agenda Item 2d: Project Management Resources Agreement for NextGen Student Implementation, System Office:**

*The Finance and Facilities Committee recommends that the Board of Trustees authorize the chancellor or the chancellor's designee to enter into contracts with On Demand Services Group, Inc., Hollstadt & Associates, Inc., and KMH Consulting, Inc., not to cumulatively exceed \$6,500,000 and with a term of seven years for the purpose of providing Project Management Resources. The Finance and Facilities Committee further recommends that the Board of Trustees directs the chancellor or his designee to execute all necessary documents.*

Trustee Moe made the motion and Trustee Jacqueline Johnson seconded. A roll call vote was conducted. The vote was as follows:

Jay Cowles	Aye
Tim Huebsch	Aye
Jerry Janezich	Aye
Jana Johnson	Aye
Jacqueline Johnson	Aye
Roger Moe	Aye

The committee voted to approve the recommended motion.

**Agenda Item 3: Surplus Property Designation, Anoka-Ramsey Community College**

Committee Chair Huebsch invited Vice Chancellor Maki to present the Surplus Property Designation for Anoka Ramsey Community College as provided in the meeting materials.

Committee Chair Huebsch asked committee members to consider the following recommended committee motion:

*The Finance and Facilities Committee recommends that the Board of Trustees designate the 3.95 acres East of the Anoka Ramsey Community College main campus as surplus and offer the property for sale pursuant to applicable policy and procedure. The committee further recommends that the Board of Trustees direct the Chancellor or the Chancellor's designee to execute all necessary documents to finalize the transaction.*

Trustee Janezich made the motion and Trustee Cowles seconded. A roll call vote was conducted. The vote was as follows:

Jay Cowles	Aye
Tim Huebsch	Aye
Jerry Janezich	Aye
Jana Johnson	Aye
Jacqueline Johnson	Aye
Roger Moe	Aye

The committee voted to approve the recommended motion.

**Agenda Item 4: Approval of Amended Minnesota-Wisconsin Public Higher Education Reciprocity Agreement**

Committee Chair Huebsch invited Vice Chancellor Maki to present the Approval of Amended Minnesota-Wisconsin Public Higher Education Reciprocity Agreement as provided in the meeting materials.

Committee Chair Huebsch asked committee members to consider the following recommended committee motion:

*The Finance and Facilities Committee recommends that the Board of Trustees approves the Minnesota-Wisconsin Public Higher Education Reciprocity Agreement, as amended August 20, 2024, to provide that the University of Wisconsin System rather than Wisconsin Higher Education Aids Board will administer the agreement on behalf of most University of Wisconsin schools.*

Trustee Janezich made the motion and Trustee Moe seconded. A roll call vote was conducted. The vote was as follows:

Jay Cowles	Aye
Tim Huebsch	Aye
Jerry Janezich	Aye
Jana Johnson	Aye
Jacqueline Johnson	Aye
Roger Moe	Aye

The committee voted to approve the recommended motion.

**Agenda Item 5: Proposed Amendment to Board Policy 5.15 Fundraising (2<sup>nd</sup> Reading)**

Committee Chair Huebsch invited Vice Chancellor Maki to present the second reading of the proposed amendment to Board Policy 5.15 Fundraising as provided in the meeting materials.

Committee Chair Huebsch asked committee members to consider the following recommended committee motion:

*The Finance and Facilities Committee recommends that the Board of Trustees approve the proposed amendment to Policy 5.15 Fundraising.*

Trustee Moe made the motion and Trustee Cowles seconded. A roll call vote was conducted. The vote was as follows:

Jay Cowles	Aye
Tim Huebsch	Aye

Jerry Janezich	Aye
Jana Johnson	Aye
Jacqueline Johnson	Aye
Roger Moe	Aye

The committee voted to approve the recommended motion.

**Agenda Item 6: Proposed Amendment to Board Policy 5.10 Reserves and Year-End Fund Balances (1<sup>st</sup> Reading)**

Committee Chair Huebsch invited Vice Chancellor Maki to present the first reading of the proposed amendment to Board Policy 5.10 Reserves and Year-End Fund Balances as provided in the meeting materials.

This being a first reading of the document, there was no vote taken.

**Agenda Item 8: FY2026-2027 Biennial Budget Request (2<sup>nd</sup> Reading)**

Committee Chair Huebsch invited Vice Chancellor Maki to present the second reading of the FY2026-2027 Biennial Budget Request as provided in the meeting materials.

Committee Chair Huebsch asked committee members to consider the following recommended committee motion:

*The Finance and Facilities Committee recommends that the Board of Trustees approves the fiscal 2026-2027 biennial budget request in the amount of \$1,108,689,000 in fiscal year 2026 and \$1,107,700,000 in fiscal year 2027 for a total of \$2,216,389,000. This includes \$285 million for Student Affordability and System Operations, \$100 million for Critical Infrastructure, \$40 million for Student Support, and \$40 million for Workforce-Focused Support. This request strengthens the state's commitment to inclusive excellence and ensuring our students receive an extraordinary, affordable, and accessible education. It further strengthens the economic and workforce viability of Minnesota's communities and the State.*

*The Board of Trustees has been granted the authority in state statute to govern and operate Minnesota State. The board, after full consultation with Minnesota State constituencies, will make final budget decisions, including setting tuition rates, at the conclusion of the legislative session.*

Trustee Moe made the motion and Trustee Janezich seconded. A roll call vote was conducted. The vote was as follows:

Jay Cowles	Aye
Tim Huebsch	Aye
Jerry Janezich	Aye
Jana Johnson	Aye
Jacqueline Johnson	Aye
Roger Moe	Aye

The committee voted to approve the recommended motion.

**Agenda Item 9: FY2025 Capital Program Recommendation**

Committee Chair Huebsch invited Vice Chancellor Maki to present the FY2025 Capital Program Recommendation as provided in the meeting materials.

Committee Chair Huebsch asked committee members to consider the following recommended committee motion:

*The Finance and Facilities Committee recommends the Board of Trustees approve the 2025 capital program recommendation as presented in **Attachment A**, specifically the projects and priorities for the 2025 legislative session, and that the chancellor be authorized to make cost and related adjustments to the request including those required by Minnesota Management and Budget. The committee further recommends that as funding is authorized and appropriated by the legislature and approved by the governor, the chancellor or the chancellor's designee be authorized to execute contracting actions necessary to deliver on the scope and intent of the projects.*

Trustee Cowles made the motion and Trustee Jacqueline Johnson seconded. A roll call vote was conducted. The vote was as follows:

Jay Cowles	Aye
Tim Huebsch	Aye
Jerry Janezich	Aye
Jana Johnson	Aye
Jacqueline Johnson	Aye
Roger Moe	Aye

The committee voted to approve the recommended motion.

**Adjournment**

The committee chair adjourned the meeting at 4:16 p.m.